



# Fostering an Equitable, Engaged, Empowered Community

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## CAREER OPPORTUNITY:

### Women United Director

- To apply, please send a cover letter and resume to [careers@unitedwaydm.org](mailto:careers@unitedwaydm.org)
- For more organizational information, please visit [www.unitedwaydm.org](http://www.unitedwaydm.org)
- Application deadline is November 10, 2023.

United Way of Central Iowa employees are passionate about our mission of improving lives so individuals in our community can thrive, not just survive. If you are an individual who has a passion for early childhood success and and wants to engage donors and volunteers to ensure children thrive in our community, please continue reading! We offer a hybrid remote work schedule, a robust benefit package and a competitive wage.

### Position Summary

United Way of Central Iowa is seeking a Women United Director to identify, develop and maintain high quality relationships with individuals and organizations to attract and sustain resources to support the organization's United to Thrive strategy of Early Childhood Success. Women United is an affinity group that focuses on engaging philanthropists by aligning giving, advocacy, and volunteerism to ensure children ages 0 to 8 succeed in life and school. This position integrates relationship building, fundraising and volunteer engagement strategies year-round that create a consistent, positive experience for donors at every touch point.

The qualified candidate will have exceptional relationship building skills and be able to naturally generate enthusiasm of potential and existing Women United members toward the common purpose of Early Childhood Success. Proven success at setting and meeting goals, working well in teams and independently, strong listening and communications skills, and the ability to empower and defer to others when applicable is required. Qualifications also include:

- Bachelor's degree preferred. Extensive related experience can be considered in lieu of some education.
- Five years of progressive experience in fundraising, sales, marketing, or public relations or three years' experience in non-profit donor relations.
- Volunteer management strongly preferred.
- Creating and executing events.
- Engaging communication and presentation skills.
- Computer literate with competencies in Word, Excel, and database management.
- The ability to travel with potential overnight stays 1-2 times per year.
- Driver's license, good driving record, and ability to drive own vehicle.



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The hiring salary range for this position is \$68,500 – \$73,000 depending on experience. We strongly encourage individuals with diverse backgrounds and experiences to apply! To learn more about our current strategies for United to Thrive and Women United please visit our website at [www.unitedwaydm.org](http://www.unitedwaydm.org).

## Why choose United Way of Central Iowa?

United Way of Central Iowa is an established and highly respected nonprofit in the Central Iowa area and the United Way Worldwide network. Employees at UWCI have a passion for the organization's mission and community impact work and strive to create a positive, inclusive, and welcoming work environment. Our Core Values of **Compassion, Integrity, Community Engagement, Responsiveness and Striving for Excellence** is the foundation for how we do our work and to reach our aspiration to "Engage Community to Empower All." In addition to a competitive salary hybrid work schedule, and a robust benefits package that includes health insurance, a dental and vision plan, 401(k) with match and paid life insurance, we offer the following:

- A positive work environment that fosters diversity, equity, and inclusion principles
- Generous paid vacation plan, holidays, a personal holiday, and sick time
- Paid volunteer time off
- Convenient central Des Moines location with free parking
- Free on-site fitness center
- Tuition Assistance
- Commitment to employee professional development
- Fun monthly opportunities for employees to build camaraderie.
- Wellness initiatives

United Way is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, religion, skin color, gender, national origin, ethnicity, sexual orientation, gender identity, physical or mental abilities, genetic information, pregnancy, disability, age, family or marital status, veteran status or other characteristic protected by applicable. United Way of Central Iowa will consider qualified candidates with criminal histories in a manner consistent with the role requirements and any applicable local, state, and Federal law.

If you are a job seeker with a disability, or are assisting someone with a disability, and require accessibility assistance or accommodation to apply for one of our jobs, please call 515-246-6516.