

CAREER OPPORTUNITY:

**Community Impact Manager
Economic Opportunity**

Position Posted: 11/3/2025	Application Deadline: 11/17/2025
-----------------------------------	---

- To apply, please send a cover letter and resume to careers@unitedwaydm.org
- For more organizational information, please visit www.unitedwaydm.org

Organizational Summary

For more than a century, United Way of Central Iowa (UWCI) has played a unique role in bringing together people and organizations from every corner of central Iowa to create and implement initiatives that address the community's most pressing needs. UWCI has purposely leaned into its expertise and has sought out the expertise of others in the community to ensure lasting impact. Growth and adaptation plus tried-and-true strategies are helping the organization to dig deep and foster an equitable, engaged, and empowered community.

Today, UWCI has 53 employees and approximately \$35 million in net assets and is dedicated to authentically engaging nonprofits, businesses, elected officials, community leaders, and those with lived experiences to collaborate and implement long-lasting solutions. UWCI remains committed to building upon its work to eliminate barriers and challenges for all central Iowans. Our overall strategy – United to Thrive – creates an imperative that all individuals in the community should not just survive but thrive. The United to Thrive five focus areas include Essential Needs, Early Childhood Success, Education Success, Economic Opportunity, and Health and Well-Being. See the link above for more information about our organization.

Position Summary

The Community Impact Manager advances United Way's mission of improving lives by supporting the program investments, community partnerships, community initiatives and grants within the Economic Opportunity strategy of United to Thrive. Economic Opportunity strategies focus on implementing workforce strategies and solutions, earning a living wage to have additional income to build wealth and save for assets that break the cycle of poverty for generations to come. United Way of Central Iowa funds 40 community programs in Economic Opportunity, and this role helps maintain strong relationships with those funded partners and programs. This position reports directly to the Community Impact Officer and works collaboratively with other Community Impact Managers and the Community Impact team. The ideal candidate will have strong relationship building skills, experience and

Fostering an Equitable, Engaged, Empowered Community



knowledge in workforce development strategies, program management/grant management experience and proven success in working with diverse community collaborations.

We offer a full benefits package and a hybrid work schedule of 3 days in the office and 2 days remote after 90 calendar days of employment for this full-time position. The starting salary range of \$61,000 - \$65,000 depending on relevant experience. We're committed to building an inclusive team; we invite candidates of all backgrounds to apply.

Essential Accountabilities Include (but not limited to):

- Facilitates and supports engagement strategies with funded programs and partners at the direction of the Community Impact Officer. This includes providing technical support, maintaining knowledge of program performance measures and outcomes and connecting partners to community resources as needed.
- Develops and manages positive relationships with community partners, agencies, diverse stakeholders and UWCI staff to identify community needs and advance UWCI organizational goals.
- At the direction of and in communication with the Community Impact Officer, support and assist in the preparation of volunteer cabinet meetings and communications.
- Works closely with the Community Impact Officer to coordinate and assist with the execution and oversight of grants awarded to UWCI in relevant areas of impact.
- Supports the Community Impact Officer in the fiscal management of related grants and/or programs, including budget development and oversight, processing of invoices, and creating payment requests.
- Supports and promotes collaborative work with applicable donor affinity group directors and cabinets in aligned areas.
- Coordinates, attends and/or facilitates relevant meetings as identified by the Community Impact Officer.
- Communicates and collaborates regularly with other Community Impact Managers to support all United to Thrive initiatives as needed.
- Collaborates with others across the organization to support and ensure all facets of Community Impact related grants, programs and initiatives are being executed effectively and timely.
- Stays abreast of relevant community issues and communicates findings to appropriate Community Impact Staff.

Competencies Required:

- **Relationship Skills:** Ability to establish and maintain positive and professional relationships with community members, stakeholders and coworkers.
- **Equity Understanding:** Ability to incorporate the organization's equity strategies into areas of accountability.
- **Consensus Building:** Ability and willingness to interact with others from diverse backgrounds and populations resulting in group solidarity or an agreement or solution.
- **Decision Making:** Ability to evaluate data and information and select an effective suitable course of action using sound judgment.
- **Project Management:** Ability to plan, organize, direct and monitor tasks to meet specific goals.
- **Analytical Skills:** Ability to synthesize information from various sources into meaningful conclusions.

Fostering an Equitable, Engaged, Empowered Community



- **Communication skills – Verbal:** Ability to send considerate and appropriate verbal messages and listen to others' response to convey information. This includes the ability to present information to both individuals and groups in a meaningful and engaging manner.
- **Communication – Written:** Ability to write concise, clear letters, reports, articles, or emails including proofing and editing work.
- **Technical aptitude:** Ability to understand and build expertise in human services and economic opportunity related areas.
- **Adaptability:** Ability to adapt to changing workplace and community conditions.
- **Time management:** Ability to effectively use available time for the completion of necessary job tasks.

Education:

- Preferred bachelor's degree in human services, or related field. Combination of education and experience may be considered in lieu of some education.

Experience:/Requirements:

- Three years' experience and/or knowledge of workforce development strategies.
- Nonprofit program and/or grant management.
- Facilitating and/or leading community work and collaborations.
- Knowledge of human services system and barriers facing vulnerable and/or marginalized populations.

United Way is an equal opportunity organization and all qualified applicants for employment or contract assignments will receive consideration for employment without regard to race, religion, skin color, gender, national origin, ethnicity, sexual orientation, gender identity, physical or mental abilities, genetic information, pregnancy, disability, age, family or marital status, veteran status or other characteristic protected by applicable. United Way of Central Iowa will consider qualified candidates with criminal histories in a manner consistent with the role requirements and any applicable local, state, and Federal law. If you are a job seeker with a disability, or are assisting someone with a disability, and require accessibility assistance or accommodation to apply for one of our jobs, please call 515-246-6516.